

**Date:** May 20, 2020

**Where Held:** Remotely via Zoom

**Members Present:**

Jada Walldroff  
Matthew Duffany  
Matthew Timerman  
Mary Ford-Waterman

**Kind of Meeting:** Regular

**Members Absent:**

Sheryl Wilson

**Others Present:**

Travis Hoover, Superintendent  
Steven Newcombe, Secondary Principal  
Jaycee Welsh, Elementary Principal  
Nicole Parliament, Business Manager  
Michelle Papin, District Clerk

Mrs. Jada Walldroff, Vice-President, called the meeting to order at 6:31 p.m. Due to holding the meeting remotely via Zoom, Mrs. Walldroff called a roll call attendance. Mrs. Sheryl Wilson was absent from the meeting. The minutes of April 21, 2020 regular meeting were reviewed. Mrs. Mary Ford-Waterman made a motion to accept the minutes as presented, Mr. Matthew Timerman seconded the motion. Motion is approved 4-0.

Approval of Minutes.

Mr. Steven Newcombe, Internal Claims Auditor, presented a report totaling \$227,775.15 to the Board. Mr. Newcombe stated things were going well. Mr. Matthew Timerman made a motion, seconded by Mrs. Mary Ford-Waterman to accept the internal claims auditor's report. Motion is approved 4-0.

Claims Audit Report

Mrs. Mary Ford-Waterman made a motion, seconded by Mr. Matthew Duffany to authorize the appropriation of \$822.22 from the Unemployment Reserve to cover Benefit Reimbursement charges for 2019-2020. Motion is approved 4-0.

\$ Transfer –  
Unemployment  
Reserve

The following resolution was offered by Mrs. Mary Ford-Waterman, duly seconded by Mr. Matthew Timerman and adopted by a 4-0 vote.

Resolution: Retirement  
Contribution Sub-Fund

**Retirement Contribution Reserve Sub-Fund Resolution**

**WHEREAS**, the LaFargeville Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

**WHEREAS**, on October 11, 2005, the Board of Education of the LaFargeville Central School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve pursuant to Section 6-r of the General Municipal Law; and

**WHEREAS**, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the LaFargeville Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the LaFargeville Central School District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
  - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
  - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
  - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest

earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

Mr. Matthew Timerman made a motion, seconded by Mr. Matthew Duffany to rescind the following spring coaching appointments due to spring sports being cancelled because of Covid-19. Motion is approved 4-0.

Larry Brown – Modified Softball	Patrick Palmisano – Modified Baseball
Staci Martin – JV Softball	Steven Hunter – JV Softball
Danielle Wallace - Softball	Scott Black – Golf

The Budget Development Calendar for 2020-2021 was re-adopted with a motion made by Mrs. Mary Ford-Waterman, seconded by Mr. Matthew Timerman. Motion is approved 4-0.

The 2020-2021 Legal Notice was re-adopted with a motion made by Mrs. Mary Ford-Waterman, seconded by Mr. Matthew Timerman. Motion is approved 4-0.

The 2019-2020 Student Instruction Calendar was re-adopted with a motion made by Mrs. Mary Ford-Waterman, seconded by Mr. Matthew Duffany. Motion is Approved 4-0.

The following resolution was offered by Mr. Matthew Duffany, duly seconded by Mrs. Mary Ford-Waterman and adopted by a 4-0 vote.

**BE IT RESOLVED** by this Board of Education as follows:

**Section 1.** The Annual Meeting of the qualified voters of the LaFargeville Central School District, County of Jefferson, State of New York, will be held in the District Cafeteria at LaFargeville Central School, New York, on June 9, 2020 for the purpose of voting on the proposition described in the Notice of Annual District Meeting hereinafter set forth.

**Section 2.** The business to be acted upon at said Annual District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Annual District Meeting to be published in the Thousand Islands Sun, a newspaper having a general circulation within the District, such publications to be made two (2) times each in such newspaper within the seven (7) weeks next preceding such Annual District Meeting, the first publication to be a least twenty eight (28) days prior to the date of said Annual District Meeting.

**Section 3.** Said Annual District Meeting shall be called by giving the following notice thereof:

Con't.

Rescind Spring Coaching Appt.

Re-Adopt 20-21 Budget Dev. Calendar

Re-Adopt 20-21 Legal Notice

Re-Adopt 19-20 Student Inst. Calendar

Resolution: Bus Proposition Re-Adopt

**NOTICE OF ANNUAL SCHOOL DISTRICT MEETING  
OF THE VOTERS OF THE  
LAFARGEVILLE CENTRAL SCHOOL DISTRICT**

Con't.

**THE BOARD OF EDUCATION OF THE LAFARGEVILLE CENTRAL SCHOOL DISTRICT  
HEREBY GIVES**

**NOTICE** that pursuant to a Resolution adopted by the Board of Education of the District on

May 20, 2020, the Annual Meeting of the qualified voters of said School District, County of Jefferson, State of New York, will be held by absentee ballot at the School in LaFargeville, New York, on June 9, 2020 for the purpose of voting upon the following

**PROPOSITION:**

Shall the Board of Education be authorized to purchase one (1) school bus, including related furnishings and equipment incidental thereto, expend therefore a total sum not to exceed \$118,723 which is estimated to be the total maximum cost thereof, and pay for such bus by the levy of a tax which is hereby voted and approved in the amount of \$118,723 which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$118,723, and a tax is hereby voted to pay the interest on said obligations when due?

**NOTICE IS FURTHER GIVEN** that voting upon the foregoing Proposition will be by absentee voting ballot and will take place on June 9, 2020 in the District Cafeteria at the School in LaFargeville, New York, at 5:00 p.m. prevailing time.

**NOTICE IS FURTHER GIVEN** that, in accordance with Executive Order 202.26, one (1) absentee ballot may be provided per household for the 2020 annual meeting. If a household requires more than one (1) ballot, please contact the District Clerk at 315-658-2241 or mpapin@lafargevillecsd.org. A list of persons to whom absentee ballots have been issued will be available for inspection at the door of the District Clerk's Office, during regular business hours, during each of the five (5) days prior to the election, except Sundays, and shall also be posted at the door of the District Office on June 9, 2020.

**NOTICE IS FURTHER GIVEN** that the proposition set forth on the absentee voting ballot shall appear as follows:

**PROPOSITION**

Shall the Board of Education be authorized to purchase one (1) school bus, including related furnishings and equipment incidental thereto, expend therefore a total sum not to exceed \$118,723 which is estimated to be the total maximum cost thereof, and pay for such bus by the levy of a tax which is hereby voted and approved in the amount of \$118,723 which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at

one time, or from time to time, in the principal amount not to exceed \$118,723, and a tax is hereby voted to pay the interest on said obligations when due?

**Section 4.** The vote upon the propositions to be submitted to the qualified voters shall be by absentee ballot and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

**Section 5.** This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 4 votes in favor of the resolution and 0 votes against the resolution as follows:

Sheryl Wilson, President	Voting	Abs
Jada Walldroff, Vice President	Voting	Yes
Matthew Duffany	Voting	Yes
Mary Ford-Waterman	Voting	Yes
Matthew Timerman	Voting	Yes

Mr. Matthew Timerman made a motion, seconded by Mrs. Mary Ford-Waterman to approve the following Election Officials for Tuesday, June 9, 2020 Proposed Budget Vote and Election of Board of Education Member. Motion is approved 4-0.

- Permanent Chairperson: Michelle Papin
- Chief Inspector: Donna Chatterton
- Inspector: Shelly Peck
- Inspector: Tammy Reff

Mr. Matthew Timerman made a motion, seconded by Mr. Matthew Duffany to approve the CSE/CPSE recommendations as presented by Mrs. Jaycee Welsh, Chairperson. Motion is approved 4-0.

Mrs. Nicole Parliament, Business Manager presented the 2020-2021 Budget to the Board of Education. It was stated programs and staffing remain unchanged. The budget increase is 1.27% with a tax levy increase of 1.71%, which is under our tax cap.

Mrs. Parliament stated the 2020-2021 Property Tax Report Card will be submitted to the TI Sun and NYSED.

Mr. Hoover thanked Mrs. Parliament and the BOE for the budget and being fiscally responsible.

Con't.

Election Officials & Inspectors

CSE/CPSE Recommendations

Budget Presentation

Property Tax Report Card

First Read of the following Policies were discussed:

- Policy # 5676 – Privacy & Security for Student Data & Teacher & Principal Data
- Policy # 7511 – Immunization of Students
- Policy # 7240 – Student Records: Access & Challenge
- Policy # 6215 – Probation & Tenure
- Policy # 5681 – School Safety Plans
- Policy # 5661 – Wellness Policy
- District Wide & Building Level School Safety Plan
- Comprehensive Guidance Plan

Mr. Matthew Timerman made a motion, seconded by Mrs. Mary Ford-Waterman to adopt the 2020-2021 Budget. Motion is approved 4-0.

Mr. Matthew Duffany made a motion, seconded by Mrs. Mary Ford-Waterman to adopt the 2020-2021 Property Tax Report Card. Motion is approved 4-0.

The Board acknowledges receipt of the financial statements.

Mrs. Steven Newcombe, Secondary Principal, shared with the Board:

- Staff is working hard.
- 80-85% of students in grades 9-12 who are virtually participating.
- Val/Sal will be announced soon along with the Vocational Tech. Student

Mrs. Jaycee Welsh, Elementary Principal, shared with the Board:

- Elementary participation is very high with all classrooms.
- Teachers are finding creative avenues to reach all students.
- Parents/families have been extremely accommodating and have worked well with the teachers.

Mr. Travis Hoover, Superintendent shared with the Board:

- Graduation plans (following Public Health recommendations)
  - June 27, 2020 @ 11:00 a.m.
- Senior trip refunds will be disbursed to class members. No fundraised monies will be refunded, only out of pocket expenses will be refunded.

Mr. Matthew Timerman thanked Mrs. Parliament and Mr. Hoover for the hard work in preparing the budget, staying under the tax cap and maintain staffing.

Mr. Matthew Duffany made a motion, seconded by Mr. Matthew Timerman to adjourn the meeting at 7:38 p.m. Motion is approved 4-0.

Michelle Papin  
District Clerk

First Read: Policy 5676, 7511, 7240, 6215, 5681, 5661, District Wide & Bldg. Level Plan, Comp. Guid. Plan.

Adoption of 2020-21 School Budget

Adoption of 2020-21 Property Tax Report Card

Financial Statements

Admin. Reports

Supt. Report

Adj.